



Yeshwant Rural Education Society's  
**Yeshwant Mahavidyalaya, Wardha**  
NAAC Reaccredited Grade 'B'

**Minutes of the IQAC Meeting and Action Taken Report**

**Date:** 23th October 2023

**Time:** 12:00 noon

**Venue:** Room No. 8

**Chairman:** Dr. R.M. Bele (Principal)

**Coordinator:** Dr. A.M. Chaudhari

**Attendees:**

The following members were present at the meeting held on 23/10/2023 by the IQAC:

Yeshwant Rural Education Society's  
**Yeshwant Mahavidyalaya, Wardha**  
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**Attendees:**

The following members were present at the meeting held on 23/10/2023 by the IQAC:

Sr. No.	Name	Designation	Signature
1	Shri S.K. Raut	Vice President, Yeshwant Rural Education Society, Wardha (Management Representative)	Raut
2	Dr. R.M. Bele	Principal (Chairman)	Bele
3	Dr. A.M. Chaudhari	Coordinator	A.M. Chaudhari
4	Mr. E.R. Murkute	Teacher Member	Murkute
5	Mr. P.M. Narayane	Teacher Member	Narayane
6	Dr. S.S. Dhote	Teacher Member	Dhote
7	Dr. N.D. Kawade	Teacher Member	Kawade
8	Dr. P.S. Katkar	Teacher Member	Katkar
9	Dr. N.H. Khode	Teacher Member	Khode
10	Dr. A.A. Dupare	Teacher Member	Dupare
11	Mr. Ankit Hiware	One Nominee from Industrial Expert	Ankit Hiware
12	Mr. M.W. Belkhode	One Nominee from Local Society	Belkhode
13	Adv. Amar Dubey	One Nominee from Alumni	Amar Dubey
14	Mr. R.K. Thool	One Nominee from Administrative Staff	R.K. Thool
15	Ku. Divya Patil	Student Member	Patil



## Agenda of the Meeting

### 1. Welcome Address

- Introduction of all members of the IQAC.

### 2. Review of Current Year's Perspective Plan

### 3. Planning for the Successful Development of Perspective plan (2023-24)

### 4. Monitoring of Teaching-Learning Process

### 5. Academic and Administrative Audit

### 6. Infrastructure and Facilities

### 7. Review of Accreditation Process and NEP 2020 Implementation

### 8. Any Other Items with the Permission of the Chair

## Minutes and Action taken report of the Meeting

### 1. Welcome Address

- Dr. R.M. Bele, Principal, opened the meeting by welcoming all members of the IQAC. He emphasized the importance of continuous quality improvement in academics, administration, and student welfare, particularly in the context of NEP 2020.

### 2. Review of Current Year's Perspective Plan

- Dr. A.M. Chaudhari, IQAC Coordinator, presented the achievements and challenges of the previous year. Issues to be improved teaching methods, faculty training, strengthening research area and infrastructure upgrades.
- The committee discussed solutions, including better planning, timely execution of tasks, and enhanced collaboration between departments.

### Action Taken

- A detailed follow-up plan was developed, ensuring comprehensive coverage of all pending issues. Regular meetings were scheduled to evaluate the effectiveness of the follow-up plan and make necessary steps. Stakeholders were informed of their roles and responsibilities within the follow-up plan to ensure collaboration and efficient resolution of tasks.



### 3. Planning for the Successful Deployment of Perspective plan (2023-24)

- Dr. Chaudhari introduced the perspective plan for the current session, which includes the introduction of faculty development programs, student engagement activities and research activities.
- Members discussed incorporating interactive and technology-driven learning methods, aligning with the NEP 2020 goals.

#### Action Taken

- A comprehensive perspective plan for the academic session was finalized, emphasizing student-centric initiatives and academic excellence. Faculty members were directed to actively implement the outlined strategies to achieve the desired outcomes.
- Following committees were constituted to ensure the seamless execution, monitoring, and evaluation of the perspective plan.

Committees	Coordinators
National Education Policy Cell	Dr.M.N.Bendle Mr. S.D.Chavhan
Indian Knowledge System Cell	Miss.M.M.Sidam Miss.N.B.Nirmal
Teaching & Learning Cell	Mr. P.M.Narayane Mr.P.V.Kale
Conferences/ Seminar/FDP/Training programme organizing Cell	Dr.S.S.Singam Dr.S.S.Dhote
Institutional Social Responsibility Cell	Dr.D.B.Mahajan Dr.M.V.Thengne
Collaborative quality initiatives Cell	Dr.N.D.Kawade Dr. P.S. Katkar
Administrative Set up Cell	Dr. A.R. Sidurkar Mr. R.K. Thool

- A Faculty Development Program (FDP) on National Education Policy (NEP) Orientation will organize in January 2024. The FDP aims to familiarize faculty members with the principles, guidelines, and implementation strategies of NEP 2020, focusing on interdisciplinary learning, skill development, and holistic education.

### 4. Monitoring of Teaching-Learning Process



- P.M. Narayane shared proposals for enhancing the teaching-learning process. These included conducting workshops on innovative teaching methods, using digital platforms, and involving students in research activities.
- Faculty members were encouraged to attend workshops on teaching strategies and utilize the latest ICT tools and technology.

### Action Taken

- Faculty members instructed to attend and participated in Workshops and seminars. Online teaching tools will be integrated into the teaching-learning process.
- FDP on Academic and Administrative Excellence: A virtual FDP titled "Role of Teachers in Enhancing Academic and Administrative Excellence" was conducted. Dr. Manjushree Sardeshpande, R. S. Mundhale Dharampeth Arts and Commerce College Nagpur a noted academician was resource person and this session provided insights into effective teaching methodologies, academic leadership, and strategies to improve institutional performance

## 5. Academic and Administrative Audits

- Dr. N.H. Khode discussed the need for conducting academic and administrative audits to ensure accountability and enhance transparency.
- The committee agreed on setting up a timeline for the audits and forming specific subcommittees for different departments.

### Action Taken

- Subcommittees have been formed for the internal audits. A timeline has been set for conducting the audits in April 2024. Performance Appraisal forms were submitted by teaching and non-teaching staff.

## 6. Infrastructure and Facilities

- Dr. A.M. Chaudhari highlighted the importance of upgrading infrastructure to create a better learning environment.
- Discussions were made to improve the library, classrooms, and digital resources.

### Action Taken

- The faculty members were directed to enhance accessibility and expand the availability of digital resources to support innovative teaching and learning methodologies

## 7. Review of Accreditation Process and NEP 2020 Implementation



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- Shri. S.K. Raut provided an update on the NAAC accreditation process and the implementation of NEP 2020.
- A roadmap for implementing NEP 2020 across the institution was also discussed.

## Action Taken

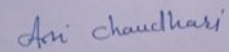
- The implementation of NEP 2020 is being systematically reviewed across all departments to ensure alignment with its objectives and effective execution

## 8. Any Other Items with the Permission of the Chair

- No other issues were raised.

## Vote of Thanks

- Dr. R.M. Bele thanked all members for their participation and valuable suggestions. He emphasized the need for continuous efforts to enhance the quality of education and facilities at the institution.



**Dr. A.M. Chaudhari**  
**IQAC Coordinator**

**Yeshwant Mahavidyalaya, Wardha**



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## Minutes of the IQAC Meeting and Action Taken Report

**Date:** 03/03/2024

**Time:** 12:00 noon

**Venue:** Room No. 8

**Chairman:** Dr. R.M. Bele (Principal)

**Coordinator:** Dr. A.M. Chaudhari

### Attendees:

The following members were present at the meeting held on 03/03//2024 by the IQAC:

Sr. No.	Name	Designation	Signature
1	Shri S.K. Raut	Vice President, Yeshwant Rural Education Society, Wardha (Management Representative)	
2	Dr. R.M. Bele	Principal (Chairman)	
3	Dr. A.M. Chaudhari	Coordinator	
4	Mr. E.R. Murkute	Teacher Member	
5	Mr. P.M. Narayane	Teacher Member	
6	Dr. S.S. Dhote	Teacher Member	
7	Dr. N.D. Kawade	Teacher Member	
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9	Dr. N.H. Khode	Teacher Member	
10	Dr. A.A. Dupare	Teacher Member	
11	Mr. Ankit Hiware	One Nominee from Industrial Expert	
12	Mr. M.W. Belkhode	One Nominee from Local Society	
13	Adv. Amar Dubey	One Nominee from Alumni	
14	Mr. R.K. Thool	One Nominee from Administrative Staff	
15	Ku. Divya Patil	Student Member	



## Agenda for the Meeting

1. Review of Previous Minutes
2. Review of NAAC Grade Sheet for the Fourth Cycle
3. Review of Suggestions and Recommendations by the NAAC Peer Team
4. Action Steps
5. Criterion-wise Improvement
6. Additional Issues

## Minutes of Meeting and Action Taken Report

### 1. Review of Previous Minutes:

The minutes from the previous meeting were reviewed extensively, with all members actively participating in the confirmation process.

### 2. Review of NAAC Grade Sheet for the Fourth Cycle:

- The meeting commenced with a discussion on the NAAC Grade Sheet for the Fourth Cycle. The Chairman, Dr. R.M. Bele, shared the grade report received from the NAAC peer team.
- It was noted that the college had performed well in several areas but needed improvement in some key areas like Research and Innovations, skill enhancement among students in line with NEP, introducing new initiatives includes new certificate course for students.
- The Management Representative, Shri S.K. Raut, emphasized the need to address these issues with urgent attention to secure a higher grade in the next cycle.

### Action Taken:

- A committee has been constituted, under the leadership of Dr. A.M. Chaudhari (Coordinator), with a specific focus on enhancing infrastructure and driving research initiatives.
- Faculty members have actively contributed to academic research by publishing their research papers in UGC-approved journals and have participated in several national and international conferences, enhancing their professional development.
- The English Department successfully organized a One month Certificate Course in English Communication, aimed at improving students' language skills, while the History and Geography Departments conducted a one-month Certificate Course in Tourism, providing students with specialized knowledge in the field of tourism.



### 3. Review of Suggestions and Recommendations by the NAAC Peer Team:

- The suggestions and recommendations provided by the NAAC Peer Team were carefully examined.

#### Action Taken:

- For enhancing the Research Ecosystem and Promoting Publications, IQAC provided guidance and resources for faculty. There was significant increase in number of publications in UGC care listed journals.
- For increasing Focus on Outreach and Extension Activities, several community engagement programs were organized, including health camps, tree plantation drives, and literacy campaigns. MoUs were signed with the District Election Office, Wardha and Worship Earth Foundation, Pune to strengthen the impact of outreach activities. Departments were encouraged to align their extension activities with Sustainable Development Goals (SDGs)
- Regular guest lectures, internships, and industrial visits were arranged for students to gain practical exposure.
- Mr. P.M. Narayane and Mr. Praful Kale were assigned to increase ICT usage in the teaching-learning process and to organize guest lectures and seminars throughout the semester.

### 4. Action Steps:

- After discussing the suggestions, the meeting moved to outline the action steps necessary to implement the recommendations. A clear framework was proposed for Improvement in Teaching Pedagogies, Research Publications, and Extension Activities.
- Monitoring Mechanisms were discussed, with Dr. P.S. Katkar suggesting regular progress reviews and updates on these action items.
- The importance of continuous feedback from students and stakeholders was highlighted by Praful Kale.

#### Action Taken:

- Information about grants and funding opportunities was shared to encourage participation research projects.
- Community Engagement Programs such as environmental awareness programs, and skill development workshops, were organized.
- A new feedback system, led by Dr. A.M. Chaudhari, will be implemented to systematically gather inputs on teaching effectiveness





and contribute to institutional development. This system aims to provide valuable insights for continuous improvement.

- Regular meetings with students, alumni, and external stakeholders were conducted to gather feedback on the effectiveness of teaching, research, and extension initiatives. Suggestions from these discussions were incorporated into action plans to ensure continuous improvement.
- A monitoring meeting will be scheduled to review the progress of the feedback system's implementation and assess the effectiveness of the gathered data.

## 5. Criterion-wise Improvement:

- The discussion then focused on Criterion-wise Improvements, especially in the areas of Teaching, Learning, and Evaluation, Research and Development, and Institutional Values and Best Practices.
- Best practices, Student Empowerment Programs, and Collaboration with Industry were identified for further emphasis.

### Action Taken:

- Institute encouraged faculty to apply for funded research projects and increased access to research resources. Department of Physics received minor research project from RTMNU university
- IQAC conducted online Faculty Development Program (FDP) to update teaching methodologies and incorporate advanced strategies focused on Criterion-wise Improvements.
- Institute strengthened the focus on institutional values through awareness programs, workshops, and seminars promoting ethical conduct and social responsibility among students and faculty. Department of English, Music and History in collaboration organized One Day Seminar On Human Values and Professional Ethics on 07/03/2024.
- Dr. A.A. Dupare was assigned the task of documenting best practices currently in place and suggesting new ones. They will present a report by the next IQAC meeting.



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## 6. Additional Issues:

- No additional issues were raised Action Taken: The meeting was concluded at 1:30 pm with a vote of thanks by Dr. P.S. Katkar

*Ani Chaudhari*

**Dr. A.M. Chaudhari**

**IQAC Coordinator**

**Yeshwant Mahavidyalaya,  
Wardha**





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## Minutes of Meeting and Action Taken Report Of IQAC

Date: 20/03/2024

Time: 12 noon

Venue: Room no 8

Chairman: Dr. R.M. Bele (Principal)

Coordinator: Dr. A.M. Chaudhari

### Attendees:

The following members were present at the meeting held on 20/03/2024 by the IQAC:

Sr. No.	Name	Designation	Signature
1	Shri S.K. Raut	Vice President, Yeshwant Rural Education Society, Wardha (Management Representative)	<i>Raut</i>
2	Dr. R.M. Bele	Principal (Chairman)	<i>Bele</i>
3	Dr. A.M. Chaudhari	Coordinator	<i>Chaudhari</i>
4	Mr. E.R. Murkute	Teacher Member	<i>Murkute</i>
5	Mr. P.M. Narayane	Teacher Member	<i>Narayane</i>
6	Dr. S.S. Dhote	Teacher Member	<i>Dhote</i>
7	Dr. N.D. Kawade	Teacher Member	<i>Kawade</i>
8	Dr. P.S. Katkar	Teacher Member	<i>Katkar</i>
9	Dr. N.H. Khode	Teacher Member	<i>Khode</i>
10	Dr. A.A. Dupare	Teacher Member	<i>Dupare</i>
11	Mr. Ankit Hiware	One Nominee from Industrial Expert	<i>Hiware</i>
12	Mr. M.W. Belkhode	One Nominee from Local Society	<i>Belkhode</i>
13	Adv. Amar Dubey	One Nominee from Alumni	<i>A. B. Dubey</i>
14	Mr. R.K. Thool	One Nominee from Administrative Staff	<i>Thool</i>
15	Ku. Divya Patil	Student Member	<i>Patil</i>



## Agenda for IQAC Meeting:

1. Review of Previous Minutes
2. Presentation on IQAC Effectiveness
3. Uniform Data Collection Formats
4. Course Outcome Enhancement
5. Expansion of Add-on Certificate Courses
6. Stakeholder Feedback Mechanism
7. Increasing Research Paper Publications
8. Resource Allocation
9. Monitoring and Evaluation Mechanism
10. Any Other Issues.

## Minutes of Meeting and Action Taken Report

### 1: Review of Previous Minutes:

The minutes from the previous meeting were reviewed extensively, with all members actively participating in the confirmation process.

### 2: Presentation on IQAC Effectiveness:

An elaborate presentation was conducted by IQAC Coordinator Dr. Arati Chaudhari, analyzing the effectiveness of previous IQAC activities. The discussion following the presentation was comprehensive, focusing on identifying areas of improvement and strategies for enhancing effectiveness.

### 3: Uniform Data Collection Formats:

Extensive deliberation took place regarding the necessity for uniform formats for IQAC data collection. Standardized formats proposed by E.R. Murkute were thoroughly discussed and unanimously approved. Responsibilities were meticulously assigned for the implementation and dissemination of these formats.

- **Action Taken:** Responsibilities for implementing and distributing the approved formats were assigned to a committee comprising Sandip Chahvan as a chairperson and A.C. Harley and Sarita Viswakarma as members. The formats were circulated to all departments. All faculty members provided data as per the formats provided by the committee.



#### 4: Course Outcome Enhancement:

A detailed review of course outcomes was undertaken, aiming to straighten them with industry standards and academic best practices. Key areas for enhancement were identified, and specific tasks were allocated for updating course outcomes.

- **Action Taken:** A committee was formed under the leadership of Narayne to update the course outcomes. The committee consists of faculty members from different departments, including Dr. Khode and Cr. Bendle, to ensure a comprehensive approach. The committee members worked with the respective subject faculties to review and revise the course outcomes according to current academic standards. Faculty members actively engaged in the process, ensuring that the course outcomes reflect the needs and expectations of students, and NEP guidelines.

#### 5: Expansion of Add-on Certificate Courses:

A comprehensive evaluation of current add-on certificate courses was conducted, culminating in the identification of new courses based on market demand, student interests, and NEP. Extensive planning discussions were held regarding the implementation and promotion strategies for these additional certificate courses.

- **Action Taken:** Based on market trends, student feedback, and NEP guidelines, new certificate courses were identified for introduction. The identified courses are designed to enhance students' skills and employability, in alignment with the vision of NEP 2020. Dr. N.H. Khode would oversee the implementation and promotion of additional certificate courses. All HODs were instructed to conduct various Add-on Certificate Courses.

#### 6: Stakeholder Feedback Mechanism:

The strategies were deliberated upon for soliciting feedback from stakeholders. Various mechanisms, including surveys and suggestion boxes, were proposed by Dr. Arati Chaudhari and subsequently approved. Initial planning discussions were initiated regarding the analysis and utilization of this feedback for continuous improvement.

- **Action Taken:** A committee, S.B. Raibole as chairperson with Mr. Eknath R. Murkute, Dr. Shipra Singham as members, was established for analyzing and utilizing stakeholder feedback. The feedback from all stakeholders is collected by the committee.

#### 7: Increasing Research Paper Publications:

Dr. Arati Chaudhari presented a comprehensive evaluation of the current status of research paper publications in UGC CARE-listed journals. Deliberations were held on measures to increase research paper publications, including the implementation of faculty development programs.



- **Action Taken:** All faculty members have been instructed to actively participate in presenting their research paper publications in UGC CARE-listed journals. All faculty members are instructed to present research paper publications in UGC CARE-listed journals. There has been a significant increase in the number of research papers published in UGC CARE-listed journals over the past year. The publication count for the institution has shown a remarkable year-on-year growth.

## 8: Resource Allocation:

Resource requirements for proposed initiatives were thoroughly discussed by Dr. Arati Chaudhari, ensuring meticulous planning and allocation to support the effective execution of IQAC endeavors.

- **Action Taken:** The IQAC Coordinator, Dr. Arati Chaudhari in consultation with relevant stakeholders, will coordinate the resource allocation process. A committee, led by Dr. Arati Chaudhari, has been established to oversee and manage all resource allocation decisions. This committee will evaluate the needs for various IQAC initiatives and ensure that appropriate resources are allocated efficiently to support each project.

## 9: Monitoring and Evaluation Mechanism:

Mechanisms for monitoring and evaluation of planned initiatives were meticulously established, ensuring accountability and transparency in the execution process.

- **Action Taken:** Regular monitoring and evaluation are conducted by the IQAC, with progress reports shared in subsequent meetings. A committee is established to oversee the monitoring and evaluation process.

## 10: Any Other Issues:

An open floor was provided for additional topics or concerns related to IQAC effectiveness, fostering an environment of open communication and collaboration among members.

- **Action Taken:** No additional topics were raised during the meeting, indicating satisfaction with the comprehensive coverage and deliberations conducted therein.

The meeting was concluded at 2:00 pm with a vote of thanks by Dr. A.M. Chaudhari

**Dr. A.M. Chaudhari**

**IQAC Coordinator**

**Yeshwant Mahavidyalaya, Wardha**



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## Minutes of the IQAC Meeting and Action Taken Report

**Date:** 04/04/2024

**Time:** 12:00 PM

**Venue:** Room No. 8

**Chairman:** Dr. R.M. Bele (Principal)

**Coordinator:** Dr. A.M. Chaudhari

**Attendees:** The following members were present at the meeting held on 04/04/2024 by the IQAC:

Sr. No.	Name	Designation	Signature
1	Shri S.K. Raut	Vice President, Yeshwant Rural Education Society, Wardha (Management Representative)	Raut
2	Dr. R.M. Bele	Principal (Chairman)	Bele
3	Dr. A.M. Chaudhari	Coordinator	Chaudhari
4	Mr. E.R. Murkute	Teacher Member	Murkute
5	Mr. P.M. Narayane	Teacher Member	Narayane
6	Dr. S.S. Dhote	Teacher Member	Dhote
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15	Ku. Divya Patil	Student Member	Patil



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## Agenda for IQAC Meeting

1. Review of Previous Minutes
2. Submission of Final AQAR
3. Increase the Number of Benefited Students through Competitive and Career Counseling
  - Role of Mentoring Cell
  - Initiatives and Action Plan
4. Students' Grievance Online Updates
  - Accessibility for students
  - Documentation of Exam Grievances
5. Strategies for Increasing Placement Opportunities for Outgoing Students
6. Students' Participation and Involvement in Student Representation Communities
7. Completion of Criterion-Wise Hard Fill of AQAR 2022-23
8. Organization of Green Initiative Practices
9. Any Other Issues





## Minutes of the IQAC Meeting and Action Taken Report

### 1. Review of Previous Minutes

- The minutes of the previous IQAC meeting held on 03/03/2024 were reviewed and confirmed without any amendments.

### 2. Submission of Final AQAR

- The final draft of the AQAR 2022-23 was reviewed. It was confirmed that all the required criteria were addressed.

#### Action Taken:

- Dr. Arati Chaudhari has given instructions to proceed with the submission of the AQAR, ensuring all aspects of the report are in compliance with the prescribed standards.

### 3. Increase the Number of Benefited Students through Competitive and Career Counseling

- The role of the Mentoring Cell in guiding students through competitive exams and career opportunities was discussed.

#### Action Taken:

- Mr. Sandip Chavhan initiated a career counselling programs targeting final-year students.
- The career counselling Cell organized seminars on competitive exams and career guidance.
- A workshop was conducted to introduce students NET/SET preparation by English Department.

### 4. Students' Grievance Online Updates

- The need for an accessible online platform for student grievances was discussed.

#### Action Taken:

- Mr. Sandeep Chauvhan will oversee the development of a grievance redressal portal. The committee was tasked with researching existing online grievance redressal models and proposing a suitable framework for implementation.
- The portal will document and monitor exam-related grievances.

### 5. Strategies for Increasing Placement Opportunities for Outgoing Students

- Strategies to strengthen ties with industries for placements were discussed.



## Action Taken:

- An outreach program initiated to build connections with various industries and Departments instructed to form new MoUs' with collaboration of industrial organizations.
- Visits to industrial units were arranged for final-year students to provide exposure to real-world work environments.
- Certifications and add-on courses in emerging areas were introduced

## 6. Students' Participation and Involvement in Student Representation Communities

- The importance of increasing student participation in various representation bodies was discussed.

### Action Taken:

- Student representation in college bodies expanded to include more departments.
- Encouraged student representatives to actively participate in institutional events to showcase their skills and gain wider exposure.
- Established a committee to monitor the performance of student representation bodies and evaluate the outcomes of initiatives taken by them.

## 7. Completion of Criterion-Wise Hard Fill of AQAR 2022-23

- The need to finalize the AQAR criterion-wise details was reviewed.

### Action Taken:

- Dr. Arati Chaudhari will oversee the finalization of the AQAR, ensuring all criteria are filled and verified.

## 8. Organization of Green Initiative Practices

- Promoting sustainability and green practices on campus was discussed.

### Action Taken:

- P.M. Narayane will organize a Green Campus Initiative, including tree planting and waste management activities.



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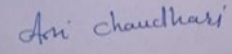
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## 9. Any Other Issues

- No other issues were raised.

**Meeting Adjourned** at 1:30 PM.



Dr. A.M. Chaudhari

IQAC Coordinator

Yeshwant Mahavidyalaya, Wardha