



Yeshwant Mahavidyalaya, Wardha

Sewagram Road. Wardha

Re-accredited with B by NAAC

Website: www.ymw.edu.in E-mail: ymv_wrd@rediffmail.com Phone No. 07152243120

AMC POLICY

College has established systematic procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratories, library, sport complex, computers, classrooms, etc.

For smooth functioning and maintaining of overall physical and academic facility, college has constituted Maintenance Committee, comprising of five members headed by the Convener Dr (Mrs.) K. C. Kulkarni. This committee regularly conducts meetings to identify the areas where maintenance is required. Committee prepares the report and submits to the Principal. Finally Principal put forth this report in College Development Committee meeting and then appropriate action is taken.

Maintenance Committee

1. Dr. K.C. Kulkarni –Convener
 2. Shri R.A. Bhalekar - Member
 3. Shri E. R. Murkute – Member
 4. Dr. Atul R. Sidurkar- Member
 5. Shri R. G. Bais (Engineer)- Member
- A Budget is prepared well before the beginning of financial year wherein provision for adequate fund is made. The allotted budget is systematically utilized for the maintenance of physical and academic facilities.

Annual Maintenance Contract (AMC) Policy for College Infrastructure

1. **Scope of the AMC:** The Annual Maintenance Contract will cover the maintenance and upkeep of all college infrastructure, including buildings, electrical systems, furniture, IT equipment, and other essential facilities.
2. **Quotation and Vendor Selection:** Quotations will be invited from multiple vendors to ensure competitive pricing and quality service. A detailed comparison of quotes based on cost, service scope, past performance, and reputation will be conducted before finalizing the service provider.
3. **Allotment of AMC:** The AMC will be awarded to the vendor offering the best value for money while meeting all necessary technical and quality requirements.
4. **Service Provider Responsibilities:** The selected vendor shall ensure regular inspection, timely repairs, and preventive maintenance to avoid disruptions in college operations.
5. **Duration and Renewal:** The contract will be valid for one year, subject to annual review and renewal based on performance and mutual agreement.
6. **Compliance Standards:** All maintenance work must adhere to relevant safety and quality standards, ensuring compliance with government regulations.

7. **Emergency Services:** The service provider must offer prompt support for critical maintenance issues, including breakdowns or unforeseen damages.
8. **Monitoring and Reporting:** Regular reports and updates on maintenance activities must be submitted to the college administration.

Some of the active AMC of our college

- For the maintenance of website, AMC has been signed with Fusion Technology, Nagpur.
- For software like, CLOUD Based ERP solution AMC has been signed with Master software, Nagpur
- For Water RO system , AMC is given to Orenus, Wardha

