

Yeshwant Mahavidyalaya, Wardha

NAAC Reaccredited Grade 'B'

6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last years



Yeshwant Mahavidyalaya, Wardha

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1.FDP - PROGRAM(Teaching)

Yeshwant Mahavidyalaya, Wardha Department of English Faculty Development Program

Session 2023-24

Department: - English and IQAC

Event – "Seven DaysFaculty Development Program: Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

Event Organized Report

1	Title of Activity / Events	" Seven Days Faculty Development Program: Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"
2	Date of Activity / Events	18/04/2024
3	Objectives of program	 To improve the English language proficiency of teaching and non-teaching staff To enhance confidence in using the English language effectively in professional settings. To equip participants with essential language skills for communication, instruction, and interaction within the academic and administrative domains. To foster a supportive learning environment conducive to continuous improvement in English language abilities.
4	Name of Coordinator	M.M. Sidam
5	No. of students participated	35
6	Place of Activity	Yeshwant Mahavidyalaya, Wardha



Yeshwant Mahavidyalaya, Wardha

7	Name and address of	
/	expert /resource person	
8	Outcomes of program	Program Outcomes: 1. Participants exhibited noticeable improvement in their English language skills, including grammar, vocabulary, pronunciation, and fluency. 2. Enhanced ability to communicate effectively in English, both verbally and in writing, leading to better interactions within the academic and administrative contexts. 3. Participants reported feeling more confident in expressing themselves in English, thereby overcoming inhibitions and barriers to communication. 4. The acquired language skills are expected to contribute to the overall professional competence of the faculty and staff, positively impacting their teaching, administrative, and interpersonal roles. 5. The FDP instilled a culture of continuous learning, encouraging participants to further hone their language skills and explore advanced language learning opportunities.
9	Photo with caption	Attached



Yeshwant Mahavidyalaya, Wardha

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Committees for Organizing the Faculty Development Program

Event:

"Seven Days Faculty Development Program: Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

Organized By: Department of English and IQAC, YeshwantMahavidyalaya, Wardha

Date: 18/04/2024

1. Advisory Committee

- Dr. R.M. Bele
- Dr. A.M. Chaudhary
- Dr. N. H. Khode

2. Organizing Committee

- Ms. M. M. Sidam
- Dr. P. M. Narayane
- Dr. R. A. Bhalekar

3. Resource Person Coordination Committee

- Dr. S. S. Chauhan
- Dr. S. R. Vishwakarma
- Mr. S. B. Raibole

4. Registration Committee

- Dr. K. C. Kulkarni
- Dr. M. N. Bendle
- Mrs. A. C. Harley

5. Hospitality Committee

- Dr. A. M. Chaudhari
- Dr. A. A. Dupare
- Ms. N. B. Nirmal

6. Technical Support Committee

- Mr. E. R. Murkute
- Dr. D. B. Mahajan
- Mr. P. V. Kale

7. Publicity and Communication Committee

- Dr. M. V. Thengne
- Dr. Y. G. Thakre
- Ms. N. B. Nirmal

8. Feedback and Evaluation Committee

- Dr. S. S. Singam
- Dr. P. S. Katkar
- Ms. M. M. Sidam

9. Documentation Committee

- Dr. S. S. Chauhan
- Mr. S. B. Raibole
- Dr. R. A. Bhalekar

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Schedule:

Sr.	Date	Content	Resource Person
1 1	20/04/2024	Day 1: Foundation of English Language Proficiency Introduction to the importance of English language proficiency in professional contexts Basic grammar and vocabulary-building exercises Listening exercises and comprehension tasks	Dr. Ram Savnekar Head, Department of English. Aniket Collage of Social WarkWardha.
2	22/04/2024	Day 2: Communication Skills Enhancement	Prof.Madhuri M. Sidam Head, Department of English. YeshwantMahavidyalaya, Wardha
3	23/04/2024	Day 3: Language for Academic Purposes	Abhijeet A. Waghade Department of English. YeshwantMahavidyalaya, Wardha
4	24/04/2024	Day 4: English for Administrative Tasks Vocabulary related to administrative tasks Effective communication in administrative contexts: meetings, phone calls, and official documents Writing professional emails	Amit Pohankar Department of English. YeshwantMahavidyalaya, Wardha



Yeshwant Mahavidyalaya, Wardha

		and memos	
5	25/04/2024	Day 5: Interactive Sessions and Workshops • Interactive sessions on specific language challenges faced by participants • Group workshops focusing on individual needs and areas for improvement • Language games and activities for reinforcement	KalyaniThomare Department of English. YeshwantMahavidyalaya, Wardha
6	27/04/2024	 Day 6: Application and Practice Practical application of learned language skills through role-plays and simulations Group projects requiring collaboration and communication in English Mock scenarios representing real-life professional situations 	PoonamMehare Department of English. YeshwantMahavidyalaya, Wardha
7	29/04/2024	 Day 7: Evaluation and Reflection Individual assessments for improvement and areas for further development Reflection session: sharing experiences and insights gained during the program Action planning: setting personal language proficiency goals for continued growth 	PriyankaWaghamare Department of English. YeshwantMahavidyalaya, Wardha

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This is to inform that all teaching and non-teaching staff shall present for FDP organized by epartment of English in collaboration. the Department of English in collaboration with IQAC on "Enhancing English Language Proficiency for Professional Application Among Techniques and Indication Indica for Professional Application Among Teaching and Non-teaching Staff " dated 20/04/2024 in Room-No -08 at 9.00 am. No -08 at 9.00 am. Officiating Principal Date; 19/04/2024 Yeshwant Mahavidyalay, Wardha Place: Wardha Officiating Principal Yeshwait Nilavidyulaya WARDHA

Activity Report



Yeshwant Mahavidyalaya, Wardha

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Introduction:

YeshwantMahavidyalaya, Wardha, organized a comprehensive seven-day Faculty Development Program (FDP)from 20/04/2024 to 29/04/2024 aimed at enhancing the proficiency of both teaching and non-teaching staff in the effective use of the English language within their respective professional domains. The program was structured to address the diverse needs of participants, equipping them with the necessary language skills and strategies to excel in their roles within the institution.

Objectives:

- 1. To improve the English language proficiency of teaching and non-teaching staff
- 2. To enhance confidence in using the English language effectively in professional settings.
- 3. To equip participants with essential language skills for communication, instruction, and interaction within the academic and administrative domains.
- 4. To foster a supportive learning environment conducive to continuous improvement in English language abilities.

Program Structure:

The seven-day program was meticulously designed to incorporate a blend of interactive sessions, workshops, group activities, and practical exercises. Each day was dedicated to specific aspects of language acquisition and application, progressively building upon the participants' existing knowledge and skills. The program covered the following key areas:

Day 1: Foundation of English Language Proficiency

- Introduction to the importance of English language proficiency in professional contexts
- Basic grammar and vocabulary-building exercises
- Listening exercises and comprehension tasks

Day 2: Communication Skills Enhancement

- Effective communication strategies in English
- Speaking practice: role-plays, presentations, and discussions
- Writing skills: emails, reports, and official correspondence
- Feedback sessions and peer review exercises



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Day 3: Language for Academic Purposes

- Academic vocabulary expansion
- Structuring academic presentations and lectures
- Academic writing techniques: essays, research papers, and abstracts

Day 4: English for Administrative Tasks

- Vocabulary related to administrative tasks
- Effective communication in administrative contexts: meetings, phone calls, and official documents
- Writing professional emails and memos

Day 5: Interactive Sessions and Workshops

- Interactive sessions on specific language challenges faced by participants
- Group workshops focusing on individual needs and areas for improvement
- Language games and activities for reinforcement

Day 6: Application and Practice

- Practical application of learned language skills through role-plays and simulations
- Group projects requiring collaboration and communication in English
- Mock scenarios representing real-life professional situations

Day 7: Evaluation and Reflection

- Individual assessments for improvement and areas for further development
- Reflection session: sharing experiences and insights gained during the program
- Action planning: setting personal language proficiency goals for continued growth

Methodology:

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The FDP adopted a learner-centered approach, encouraging active participation, collaboration, and peer learning. Various instructional methods were employed, including lectures by Resource Persons, group discussions, role-plays, case studies, and hands-on



Yeshwant Mahavidyalaya, Wardha

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activities. Participants were provided with ample opportunities to practice and apply their language skills in simulated real-world scenarios, thereby enhancing their confidence and proficiency.

Resource Persons:

Eminent language experts, faculty members specializing in English language teaching, and professionals with expertise in communication skills development were invited as resource persons. Their rich experience and insights greatly enriched the learning experience, providing participants with practical strategies and tips for effective language use.

Outcomes:

- 6. Enhanced Language Proficiency: Participants exhibited noticeable improvement in their English language skills, including grammar, vocabulary, pronunciation, and fluency.
- 7. Improved Communication Skills: Enhanced ability to communicate effectively in English, both verbally and in writing, leading to better interactions within the academic and administrative contexts.
- 8. Increased Confidence: Participants reported feeling more confident in expressing themselves in English, thereby overcoming inhibitions and barriers to communication.
- 9. **Greater Professional Competence:** The acquired language skills are expected to contribute to the overall professional competence of the faculty and staff, positively impacting their teaching, administrative, and interpersonal roles.
- 10. **Continued Learning Culture:** The FDP instilled a culture of continuous learning, encouraging participants to further hone their language skills and explore advanced language learning opportunities.

Impact:

- 1. Increased efficiency and effectiveness in professional communication and tasks.
- 2. Enhanced reputation of YeshwantMahavidyalaya, Wardha, as an institution with proficient English-speaking faculty andstaff.
- 3. Improved student satisfaction and engagement due to clearer instruction and communication.
- 4. Opportunities for professional growth and advancement for participants, both within and outside the institution.
- 5. Long-term impact on institutional quality and competitiveness through sustained focus on language proficiency development among staff members.



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Conclusion:

The seven-day Faculty Development Program on the use of the English language in the profession conducted at YeshwantMahavidyalaya, Wardha, was a resounding success. By equipping participants with essential language skills and strategies, the program has empowered them to excel in their respective roles within the institution. It is imperative to sustain the momentum generated by this FDP by providing ongoing support and opportunities for further skill development. YeshwantMahavidyalaya remains committed to fostering a conducive environment for the professional growth and development of its faculty and staff.

Recommendations:

- 1. Organize follow-up sessions or refresher courses to reinforce learning and address any ongoing language-related challenges.
- 2. Encourage the integration of English language learning activities into the regular curriculum and professional development initiatives.
- 3. Establish a language learning resource center equipped with relevant materials, software, and tools to support continuous language skill enhancement.
- 4. Foster a supportive and inclusive environment where faculty and staff feel encouraged to practice and apply their language skills without fear of judgment or criticism.

Acknowledgments:

We extend our gratitude to the Principal, Dr.Bele, IQAC Coordinator, Dr.Arati Chaudhary, and all the participants, resource persons, and organizers whose contributions were instrumental in making this Faculty Development Program a resounding success.

YeshwantMahavidyalaya, Wardha Department of English Faculty Development Program

Session 2023-24

Event – Inauguration of "Seven Days Faculty Development Program: Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

Yeshwant Mahavidyalaya, Wardha









Yeshwant Mahavidyalaya, Wardha





Event – Sessionsin "Seven Days Faculty Development Program: Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

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Yeshwant Mahavidyalaya, Wardha Department of English and IQAC Seven-Days Faculty Development Program (Session 2023-24)

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" Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

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Yeshwant Mahavidyalaya, Wardha Department of English and IQAC Seven-Days Faculty Development Program (Session 2023-24)

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" Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

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14.	Miss Priganka Waghmare	Surliman	Sughman	Stylman	E hymnes	Stylman	Sylvman	Sylman
15.	Dr. Poonam N. Mehase	@My	OM	@M	WM_	@M	W.M.	W.
16.	Miss Seema A. Bhomle	Janle	Donle	Swenty	Simbe	Short	South	Shark
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Yeshwant Mahavidyalaya, Wardha Department of English and IQAC Seven-Days Faculty Development Program (Session 2023-24)

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" Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

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Yeshwant Mahavidyalaya, Wardha Department of English and IQAC Seven-Days Faculty Development Program (Session 2023-24)

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" Enhancing English Language Proficiency for Professional Application among Teaching and Non-Teaching Staff"

Sr. No	Name of Teaching/Non-Teaching Staff	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
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2.FDP - PROGRAM (Teaching)

Yeshwant Mahavidyalaya, Wardha

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YeshwantMahavidyalaya, Wardha

Internal Quality Assurance Cell (IQAC) Session 2023-24

Name of Committee /Program/Department: Hindi Event Organized Report

1	Title of Activity/Events	Seven days Faculty Development Program On 'New
		Education Policy '
2	Date of the Activity/Events	12/04/2024
3	Objectives Of Activity	 To provide an insight into the National Education Policy 2020 To impart knowledge about the changes and transformations to be brought about in the country's educational framework. To make the faculty understand the nuances of the policy in letter and spirit and the ways to effective implementation of the policy in every domain of the educational sector.
4	Name of the coordinator	Dr. Sanjay Dhote
5	No. of Participated	25
6	Place Of Activity	Room No 08
7	Name and address of the expert / resource person	Dr.Birpal Singh Yadav Professor and Head Hindi Department, Central University of Humaities and Science, Haryana Dr. Sandeep Kumar Varma Department of Mass Communication, MGIHV, Wardha
8	Outcome of program	All Participated understood the importance of of New Education Policy
9	Photo with caption	



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Yeshwant Mahavidyalaya, Wardha

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Seven Days Faculty Development Program on 'New Education Policy 2020'

Date of Event: 12/04/2024 – 18/04/2024

Objectives of the Event:

- 1. To provide an insight into the National Education Policy 2020
- 2. To impart knowledge about the changes and transformations to be brought about in the country's educational framework.
- 3. To make the faculty understand the nuances of the policy in letter and spirit and the ways to implement it effectively in every domain of the educational sector.

Coordinator: Dr. Sanjay Dhote

No. of Participants:25

Place of Activity: Room No. 08

Seven-Day Schedule

Day	Session Title	Details/Agenda
Day 1 (12/04/2024)	Inauguration and Introduction to NEP 2020	 Welcome Address Introduction to the National Education Policy 2020 Overview of major changes and objectives of NEP
Day 2 (13/04/2024)	Curriculum and Pedagogy under NEP 2020	 Changes in Curriculum Structure and Design Pedagogical Approaches for Effective Implementation Role of Faculty in Curriculum Delivery
Day 3 (15/04/2024)	Focus on Holistic Education: Multidisciplinary Approach	 Understanding the Multidisciplinary Framework Integration of Vocational Education Importance of Holistic Learning
Day 4 (16/04/2024)	Digital Learning and Technology in NEP 2020	 Role of ICT in Education Promoting Online and Blended Learning Models Faculty Training for Online Tools
Day 5 (18/04/2024)	Assessment and Evaluation Reforms	 Moving from Traditional to Competency-based Assessment Continuous Assessment and Feedback Mechanisms Aligning Evaluation with NEP Goals
Day 6 (19/04/2024)	Inclusion and Equity in Education	- Strategies for Promoting Inclusive Education - Addressing Regional and Socioeconomic Disparities - Empowering Marginalized Groups in Education
Day 7 (20/04/2024)	Implementation Strategies and Roadmap for NEP	 Faculty Role in NEP Implementation Challenges and Opportunities in NEP 2020 Concluding Remarks and Certification Distribution



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Outcome of the Program:

All participants gained a comprehensive understanding of the New Education Policy 2020 and its importance in transforming India's educational landscape. Faculty members are now better equipped to implement the policy's objectives in their respective teaching practices.





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3.FDP - PROGRAM (Teaching)

Notice

It is to inform you that all the faculty and staff members of Yeshwant Mahavidyalaya, Wardha please attend the activity of "FDP on role of teacher in enhancing academic and administrative excellence" by Dr. Manjushri Sardeshpande English, R S Mundle Dharampeth Arts & Commerce College Nagpur in online mode from 7th to 11th Feb. 2024 at 2 PM

Date: 04/02/2024

Dept. of Law Yeshwant Mahavidyalaya, Wardha



Yeshwant Mahavidyalaya, Wardha

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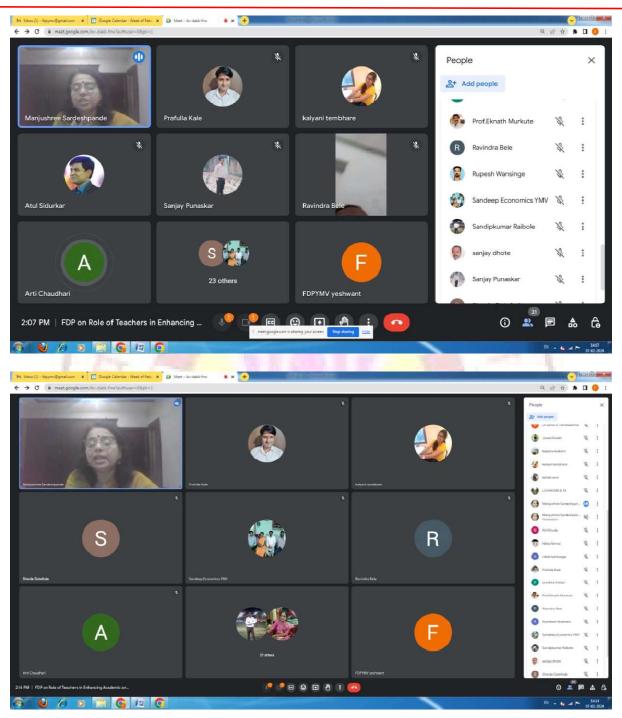


Yeshwant Mahavidyalaya, Wardha Activity Organized Report Session-2023-2024

FDP Program for Teachers FDP on role of teacher in enhancing academic
FDP on role of teacher in enhancing academic
and administrative excellence
07-11 Feb 2024
Prof. S.S. Singam
Online Mode
Dr. Manjushri Surdeshpande
Associate professor & HOD English,
R.S. Mundle Dharampeth Arts & Commerce
College, Nagpur
To ensure the skills and practices amongst
teaching and non-teaching staff.
FDP helped in ensuring the skills and practices
amongst teaching and non-teaching staff.
Attached
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Show



Yeshwant Mahavidyalaya, Wardha



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Ueshwant Rural Education Society's

YeshwantMahavidyalaya,Wardha

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Certificate

This certificate is presented to Dr. Kalpana Kulkarni for participating Five days FDP on role of teachers in enhancing Academic and administrative excellence. Organized by IQAC with collaboration with department of Law on 07th to 11th Feb 2024.

We wish to acknowledge your presence. We hope you had a fruitful experience.

Dr.ShipraSingham Convenor HOD,LawDeptt. Dr.ArtiChaudhari IQAC,Coordinator

Chauchar

Dr.RavindraM.Bele Principal

FDP - PROGRAM (Non Teaching)

Yeshwant Mahavidyalaya, Wardha

and day to day life. 3 Date of activity 20-09-2023 to 27-09-2023 4 Name of the Co-ordinator Dr. Shipra Singam. Dr. Sanjay Dhote 5 Objective of the activity / Topic To bring awareness of computit's application and uses amostaff. 6 Name of the resource person Mr. Chaitanya Kubde 7 No. of Staff member participated 32 8 place of activity (room no. / place) Yeshwant Mahavidyalaya, Wardha 9 Outcome of Activity / Topic Staff members learned the stand and got benefited 10 Geo tagged photo Given		Internal Quality Assurance Cel	I (IQAC)
Name of Activity / Topic FDP for non teaching staff : Computer and its uses.		Session - 2023 - 2024	
1 Name of Activity / Topic 2 Topic of Activity Computer and its uses. 2 Computer and its use in office and day to day life. 3 Date of activity 20-09-2023 to 27-09-2023 4 Name of the Co-ordinator Dr. Shipra Singam. Dr. Sanjay Dhote 5 Objective of the activity / Topic 5 Objective of the activity / Topic 6 Name of the resource person Mr. Chaitanya Kubde 7 No. of Staff member participated 32 8 place of activity (room no. / place) online / offline 9 Outcome of Activity / Topic Staff members learned the stand and got benefited 10 Geo tagged photo Given Signature of HoD Note: Attach all the relevant information and give this information in soft copy.		Name of Department : I	aw
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8 place of activity (room no. / place) online / offline 9 Outcome of Activity / Topic Signature of Teacher Note: Attach all the relevant information and give this information in soft copy. Mr. Chaitanya Kubde 32 Yeshwant Mahavidyalaya, Wardha Staff members learned the sk and and got benefited Signature of HoD Department of Law, and give this information in soft copy.	5	Objective of the activity / Topic	To bring awareness of computer it's application and uses among staff.
8 place of activity (room no. / place) online / offline 9 Outcome of Activity / Topic Staff members learned the sk and and got benefited 10 Geo tagged photo Given Signature of Teacher Note: Attach all the relevant information and give this information in soft copy.	6	Name of the resource person	Mr. Chaitanya Kubde
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Signature of Teacher Note: Attach all the relevant information and give this information in soft copy. Signature of HoD Department of Law,	9		Staff members learned the skill
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			Wardha



Yeshwant Mahavidyalaya, Wardha



Yeshwant Mahavidyalaya, Wardha

	ATTENDANCE SHEET	
	Department of Law	-0
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Б	e of the Activity: FDP for non-teaching sta	Ne: 11:00 - 2:00
Date		Signature
Sr. No.	Name of the Student	Signature
01.	Mehemud Sheikh	
02.	Bhogwan Gujarkar	supite.
03.	Rajesh Nakhale	Bupile.
04.	Ravi Theol	
05.	Vinay, Moon	12.40
06.	Chamarakant More	0 0 0
07.	Pradip Charhan	CELAN
08.	Sharad Adsad	23 1816
09.	Anil Nandurkar	Canania
10.	Ajay Lokhande	deha
11	Tara Jagtap	Texts
12	Gayatri Deshmukh	2 Rant
13	Ramesh Raut	C.R. Chai
14.	Chetan Chavhan	
15.	Anirudha Thakre	Anind
16.	Nikhil Gulhane	Wind .
17.	Sanjay Labhane	2
18.	Pratik-Bhagat	
19.	Abhishek Alone	Show
20.	Suboch Gote	a di
21.	Prajwal Sute	de la companya della
22.	Riyai Sheikh	RP Mak2
23.	Rushikesh Bedhone	(Abadha)
24.	Vaibhar Lakhwade	Sona
25.	Lata Sayam,	En. Sat
26.	Govinda Lokhande	CM LORA
27.	Shweter Manpe	Signille
28.	Poitnka Dhopte	Prignt
29.	Di Pali Gnorpade	Dipau
30.	Dinesh Deshmukh	Shuce
31.	Juhodh D. Gote	A9-
32.	Dhalam Less Var seeyada	3